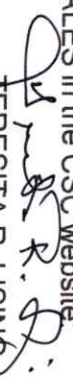


Electronic copy to be submitted to the CSC FO must be in MS Excel format

Republic of the Philippines  
**MGO IBA (CAPITAL), ZAMBALES**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO IBA (CAPITAL), ZAMBALES in the CSC website:

  
TERESITA R. LISINIG

HRMO

Date: May 22, 2020

No.	Position Title (Parentetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay	Monthly Salary	Qualification Standards				Place of Assignment	
					Education	Training	Experience	Eligibility		Competency (if applicable)
1	General Services Officer	2020-067	24	72,313	College degree on Public Administration, Business Administration and Management		3 Years experience in general services	Holder of a first grade civil service eligibility or its equivalent	Management of supply, property, solid waste disposal & general sanitation	LGU-Iba

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than June 16, 2020.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MS. TERESITA R. LISINIG

Human Resource Management Officer V

OHRM, Municipal Hall, Iba, Zambales

[hrmolguiba@gmail.com](mailto:hrmolguiba@gmail.com)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

\* E-mailed 5/22/20  
9:57 AM