



Republic of the Philippines  
**LOCAL GOVERNMENT UNIT OF IBA**  
**ZAMBALES**

**BIDS AND AWARDS COMMITTEE**

**NOTICE TO PROCEED**

**December 29, 2020**

**MYRISSA A, CALUAG**

Owner

**VMD TRADING**

Zone VI, Iba, Zambales

Dear Madam,

In connection with the contract entered into by and between the Local Government Unit of Iba, Zambales dated December 28, 2020 as represented herein by the undersigned **HON. JUN RUNDSTEDT C. EBDANE**, Municipal Mayor and **VMD TRADING** represented by **MYRISSA A, CALUAG**, owner, you are hereby informed that the contract papers have been approved and is ready for implementation.

Your contract time shall start upon receipt of this Notice to Proceed.

Very truly yours,

**HON. JUN RUNDSTEDT C. EBDANE**  
Head of Procuring Entity/Municipal Mayor

*Conforme:*

*macalug*  
**MYRISSA A, CALUAG**  
Owner  
**VMD TRADING**  
Date: 12-29-20



Republic of the Philippines  
**LOCAL GOVERNMENT UNIT OF IBA**  
**ZAMBALES**

**BIDS AND AWARDS COMMITTEE**

**OFFICE OF THE MUNICIPAL MAYOR**

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**CONTRACT**

THIS CONTRACT made by and between the government of the Republic of the Philippines through the LOCAL GOVERNMENT UNIT OF IBA, Zambales, Philippines represented herein by the Municipal Mayor, **HON. JUN RUNDSTEDT C. EBDANE** (hereinafter called "the Entity") of the one part and **VMD TRADING** represented by its owner **MYRISSA A. CALUAG** with registered office address at Zone VI, Iba, Zambales (hereinafter called "the Contractor") of the other part.

WHEREAS the Entity published/invited the Bids for purchase/acquisition of goods, viz., **SUPPLY AND DELIVERY OF OFFICE AND JANITORIAL SUPPLIES FOR VARIOUS OFFICES OF LGU-IBA, ZAMBALES** (herein after called "the Contract") as stated in the Invitation to Bid and has accepted a Bid by the Contractor of the supply and delivery of the said goods/product with the sum of **Six Hundred Ninety-Nine Thousand Five Hundred Five Pesos and Zero Centavos (₱ 699,505.00)** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
  - (a) the Bid Form and the Price Schedule submitted by the Bidder;
  - (b) the Schedule of Requirements;
  - (c) the Technical Specifications;
  - (d) the General Conditions of Contract;
  - (e) the Special Conditions of Contract; and
  - (f) the Entity's Notification of Award.
3. In consideration of the payments to be made by the Entity to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Entity to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract
4. The Entity hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the time and in the manner prescribed by the contract.

*Myrissa A. Caluag*

Contract No: CG2020-16

IN WITNESS, whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Philippines on the day and year first above written.

Signed, sealed, and delivered by Entity:

**HON. JUN RUNDSTEDT C. EBDANE**  
Municipal Mayor/ Head of Procuring Entity

Signed, sealed, and delivered by Contractor:

*Macalug*  
**MYRISSA A. CALUAG**  
Owner - VMD TRADING

WITNESSES:

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**ACKNOWLEDGEMENT**

Republic of the Philippines )  
Municipality of Iba )S.S.  
Province of Zambales )

BEFORE ME, a Notary Public for and in the Province of Zambales this 28<sup>th</sup> day of DECEMBER, 2020, personally appeared:

<u>NAME</u>	<u>CTC NO.</u>	<u>ISSUED AT / ON</u>
<b>HON. JUN RUNDSTEDT C. EBDANE</b>	_____	_____
<b>IRWIN L. FERNANDO</b>	_____	_____

Known to me and known to be the same person who executed the said contract and they acknowledge before me that the same is their free will and voluntary act and deed for and in behalf of the parties they represent.

This instrument consists of two (2) page/s including this page on which the acknowledgement is written duly signed by the contracting parties and their witnesses at the bottom of page two (2) of the instrument of the left margin of the pages.

IN WITNESS WHEREOF, I have hereunto affixed my signature and seal this 28<sup>th</sup> day of DECEMBER, 2020 at Iba, Zambales.

**ATTY. IRWIN L. FERNANDO**  
 Notary Public  
 UNTIL DECEMBER 21, 2021  
 PTR No. 27161, ZAMBALES  
 Issued at: PASIG CITY  
 Issued on: \_\_\_\_\_  
 TIN No.: \_\_\_\_\_

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Republic of the Philippines  
**LOCAL GOVERNMENT UNIT OF IBA**  
**PROVINCE OF ZAMBALES**

**BIDS AND AWARDS COMMITTEE**

**NOTICE OF AWARD**

December 28, 2020

**MYRISSA A, CALUAG**

Owner

**VMD TRADING**

Zone VI, Iba, Zambales

Dear Madam,

We are happy to notify you that your Bid dated December 21, 2020 for the execution of your company for the project **SUPPLY AND DELIVERY OF OFFICE AND JANITORIAL SUPPLIES FOR VARIOUS OFFICES OF LGU-IBA, ZAMBALES** with bid amount equivalent to *Six Hundred Ninety-Nine Thousand Five Hundred Five Pesos and Zero Centavos (P 699,505.00)* corrected and modified is hereby accepted.

You are hereby required to provide with in seven (7) days the performance and warranty security in the form and the amount stipulated in the Instructions to Bidders. Failure to provide the performance security shall constitute sufficient ground of cancellation of the award and forfeiture of the bid security.

Very truly yours,

**HON. JUN RUNDSTEDT C. EBDANE**

Municipal Mayor

Conforme:

*macaluag*  
**MYRISSA A, CALUAG**

Owner

**VMD TRADING**

Date: 12-28-20



Republic of the Philippines  
**LOCAL GOVERNMENT UNIT OF IBA**  
Province of Zambales

**BIDS AND AWARDS COMMITTEE**

**BAC Resolution Recommending the Award of Project “SUPPLY AND DELIVERY OF OFFICE AND JANITORIAL SUPPLIES FOR VARIOUS OFFICES OF LGU-IBA, ZAMBALES” to VMD TRADING**

**RESOLUTION NO. GOODS G2020-16**

WHEREAS, the LOCAL GOVERNMENT UNIT (LGU) OF IBA advertised/posted the Invitation to Apply for Eligibility and to Bid for “ SUPPLY AND DELIVERY OF OFFICE AND JANITORIAL SUPPLIES FOR VARIOUS OFFICES OF LGU-IBA, ZAMBALES” in three (3) conspicuous places of Municipality of Iba, in the LGU Website and on the PhilGEPs webpage continuously for seven (7) days dated December 11, 2020 to December 21, 2020;

WHEREAS, in response to the said advertisements, only one bid document was submitted from VMD TRADING from Zone VI, Iba, Zambales, this said bidder paid the bid documents fee and submitted her letter of intent and applications for eligibility and to bid;

WHEREAS, the single bid proposal met the requirements and criteria during bid opening dated December 21, 2020;

WHEREAS, upon recommendation of TWG, the bid proposal of VMD TRADING was declared Single Calculated Bid for the project SUPPLY AND DELIVERY OF OFFICE AND JANITORIAL SUPPLIES FOR VARIOUS OFFICES OF LGU-IBA, ZAMBALES;

WHEREAS, Section 34.1 of IRR of 9184 requires that only “The Lowest Calculated Bid/Highest Rated Bid shall undergo post-qualification”;

WHEREAS, upon post qualification and evaluation of the bid proposal, the TWG finds VMD TRADING bid documents to be substantially complying in the said bidding;

WHEREAS, the BAC approved and adopted the TWG Post Qualification Report declaring VMD TRADING to pass the post-qualification evaluation;


WHEREAS, Section 37.1.1 states that “The BAC shall recommend to the HoPE the award of contract to the bidder with the Lowest Calculated and Responsive Bid, Highest Rated Responsive Bid, Single Calculated Responsive Bid or Single Rated Responsive Bid after the post-qualification process has been completed.”

NOW, THEREFORE, We, The Members of the Bids and Awards Committee, hereby RESOLVE, as it is hereby RESOLVED:


- a) To recommend the AWARD of the Project **SUPPLY AND DELIVERY OF OFFICE AND JANITORIAL SUPPLIES FOR VARIOUS OFFICES OF LGU-IBA, ZAMBALES** under project reference No. **GOODS 2020-16** to **VMD TRADING**
- b) To recommend for approval by the Municipal Mayor of the Local Government Unit of Iba, Zambales the foregoing findings.

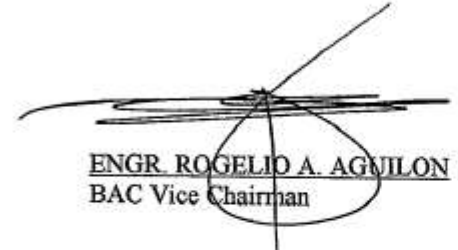
RESOLVED at the Office of the Bids and Awards Committee this 28<sup>th</sup> day of December 2020.

ATTESTED BY:

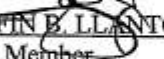
  
MARITES A. SAYAMAN  
BAC Head of Secretariat

RECOMMENDING APPROVAL:

  
SENEN A. BANGUG  
BAC Chairman


  
ENGR. ROGELIO A. AGUILON  
BAC Vice Chairman

  
ENGR. FERDINAND D. VENTURA  
BAC Member

  
DELVIN B. LLANTO JR.  
BAC Member

  
EDEN B. TABUA  
BAC Member

APPROVED:

  
HON. JUN RUNDSTEDT C. EBDANE  
Municipal Mayor/Head of Procuring Entity  
Approved on: 12-28-12





Republic of the Philippines  
**LOCAL GOVERNMENT UNIT OF IBA**  
PROVINCE OF ZAMBALES

Municipal Hall, R. Magsaysay Ave.,  
Zone 1, Iba, Zambales

☎(047) 602-1115/ ☎(047) 602-1122

✉[ibas2013@gmail.com](mailto:ibas2013@gmail.com)

**INVITATION TO BID OF SUPPLY AND DELIVERY OF OFFICE AND  
JANITORIAL SUPPLIES USE FOR VARIOUS OFFICES FOR LGU, IBA**

1. The **LOCAL GOVERNMENT UNIT OF IBA, ZAMBALES**, through the **GENERAL FUND** intends to apply the sum of **SEVEN HUNDRED TWENTY-SIX THOUSAND ONE HUNDRED SEVENTY-FOUR PESOS AND 00/100 (P/726,174.00 )** being the Approved Budget for the Contract (ABC) to payments under the contract for **SUPPLY AND DELIVERY OF OFFICE AND JANITORIAL SUPPLIES USE FOR VARIOUS OFFICES FOR LGU, IBA (GOODS 2020-16)**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **LOCAL GOVERNMENT UNIT OF IBA, ZAMBALES** now invites bids for **SUPPLY AND DELIVERY OF OFFICE AND JANITORIAL SUPPLIES USE FOR VARIOUS OFFICES FOR LGU, IBA (SEE ATTACHED GOODS SPECIFICATION)**. Delivery of the Goods is required within **seven (7) days** from the issuance of Notice to Proceed. Bidders should have completed, within two (2) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.  
  
Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.
4. Interested bidders may obtain further information from **LOCAL GOVERNMENT UNIT OF IBA, ZAMBALES** and inspect the Bidding Documents at the address given below during **9:00 A.M. – 4:00 P.M.**
5. A complete set of Bidding Documents may be acquired by interested Bidders on **December 11-21, 2020 10:00 AM** from the **Office of Bids and Awards Committee, Municipal Hall, R. Magsaysay Ave., Zone I, Iba, Zambales** and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **One Thousand Pesos (P/ 1,000.00)**

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6. Bids must be duly received by the BAC Secretariat at the address below on or before **December 21, 2020, 10:00 a.m.** All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18.

Bid opening shall be on **December 21, 2020, 10:00 a.m.** at **Conference Room, 1<sup>st</sup> Floor, Municipal Hall, R. Magsaysay Ave., Zone I, Iba, Zambales.** Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

7. The **LOCAL GOVERNMENT UNIT OF IBA, ZAMBALES** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
8. For further information, please refer to:

**MARITES A. SAYAMAN**  
BAC Head of Secretariat  
Tel. No.: 047-307-2327  
[maritessayaman@gmail.com](mailto:maritessayaman@gmail.com)

  
**SENEN A. BANGUG**  
BAC Chairman